

## PhD Seminar Evaluation Form

Student's Name: \_\_\_\_\_ Seminar Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_ First \_\_\_\_ Second \_\_\_\_ Third seminar presentation; PhD: \_\_\_\_ Y1 \_\_\_\_ Y2 \_\_\_\_ Y3 \_\_\_\_ or more

Please indicate your rating by ticking '✓' to the following items using the scale below:

5 = Excellent    4 = Very Good    3 = Good    2 = Fair    1 = Poor

	1	2	3	4	5
<b>Organization and format (30)</b>					
1. Well-organized					
2. Easy to read & interpret					
3. English usage					
4. Interesting					
5. Appropriate referencing					
6. Quality of visual aids (e.g. PowerPoint slides)					
<b>Delivery (30)</b>					
7. English usage					
8. Engaged with audience					
9. Clear voice with good pace					
10. Clearly explained the research design or method used					
11. Gave adequate background and conclusion					
12. Presentation given in the allocated time					
<b>Knowledge-base (15)</b>					
13. Literature was thoroughly reviewed					
14. Demonstrated a thorough understanding of the subject matter					
15. Responded to questions effectively					
Total	_____/75				

Comments: \_\_\_\_\_

Evaluator: \_\_\_\_\_

For student's advisor only	Maximum (14)	Score
Student's perseverance and improvement	10	
<sup>1</sup> Abstract quality (Avoiding plagiarism, good content, language, etc.)	4	

For course coordinators only	Maximum (11)	Score
Attendance and participation	10	
Submitting a seminar title and cv form one week prior to the seminar date	1	

<sup>1</sup> Abstracts must be submitted to the coordinators **by the latest Friday** prior to the date of presentation, if not the student will lose 4% from the total score.